

# **WHITE HILL SQUARE HOMEOWNERS ASSOCIATION**

## **HOMEOWNER HANDBOOK**

April 3, 2007

**AMITY ASSOCIATES**  
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Dear Homeowner:

On behalf of the White Hill Square Homeowners Association, and as your Managing Agents for the Association, we wish to congratulate you on selecting White Hill Square as the place to make your new home.

We are pleased to be able to present you with this "Handbook" which has been prepared to provide helpful information and acquaint you with the procedures, regulations and policies instituted by the developers of White Hill Square and carried out by Board of Trustees. As the Managing Agent for the Association, Amity Associates will be working with the Board of Trustees to best serve each resident of White Hill Square.

From time to time, this handbook will be revised. Please keep this handbook and as revisions are sent to you, replace the prior years section with the current information.

We look forward to meeting you personally, and as your agents, we are always available to answer questions or help solve problems that you might have with matters that pertain to the operation of your Association.

Sincerely,

Amity Associates  
Managing Agents for  
White Hill Square Homeowners Association

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## **WHAT IS A HOMEOWNERS' ASSOCIATION?**

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Home Owner Associations are established by developers of new communities to transfer responsibility for maintenance of all common areas and for implementation of the legal documents established by the developers to operate the association.

The Association, not local government, is responsible because the land is privately owned. When the developers eventually sold all the homes and went on to build another project, they transferred management responsibilities to a newly created Homeowners Association.

The White Hill Square Homeowner's Association (WHSHOA) is an organization of 367 households. A buyer automatically becomes a member with the purchase of a home within the development. As a member, he/she has a voice and vote in the association's affairs. These votes are cast during annual or special meetings of the general membership.

The WHSHOA is an incorporated, non-profit organization operating under a recorded land agreement through which each land owner in a described area is automatically a member. Each member is subject to a charge for a proportionate share of expenses for maintenance of common property and support of other necessary activities of the organization.

The major responsibility of the association is to protect your investment and enhance the value of the property owned by the members. This is done by providing for the physical maintenance and operation of the shared property.

The Association has other responsibilities too, such as, enforcing the guidelines and architectural controls established by the developers, and setting up an effective communications system among the homeowners.

To assure the homeowner of a well run organization, Amity Associates, a professional management firm, has been retained as an integral part of the operation of the association. Professional management will insure that the association functions, as a viable business organization, protecting the homeowners' valuable investment. The management staff will coordinate and supervise the maintenance, financial and architectural facets of the association.

## LEGAL DOCUMENTS:

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When the developers planned White Hill Square, they developed and implemented a set of legal documents, which established the HOA and provided governance operation and maintenance guidelines applicable to all property owners in the community.

During your new home purchase closing process, you signed a document acknowledging receipt of the following:

1. DECLARATION OF COVENANTS, CONDITIONS & RESTRICTIONS, AND RESERVATION OF EASEMENTS :

The Declaration of Covenants, Conditions & Restrictions, And Reservation of Easements (Declarations) is the collection of covenants imposed on all property owners within the development and provides:

- a. For automatic association membership of all owners and the basis for voting rights.
- b. The obligation of each owner to share in funding the cost of association operations, maintenance of common areas and reserves for future capital expenditures.
- c. Certain restrictions (architectural control and other rules) on the use of the property and association's enforcement power;
- d. Sets forth the power and authority of the association to own and maintain any common property and/or easements and to make and enforce rules.

2. ARTICLES OF INCORPORATION:

The Articles of Incorporation (Articles) creates the Association as a legal entity under state corporate statute; defines the broad powers and responsibilities of the Association and its membership, and set forth the process for creating the Board of Trustees, voting system, etc.

3. CODE OF REGULATIONS:

The Code of Regulations (Code) implements, in specific detail, the provisions of the Articles of Incorporation regarding the Association operations, including delineation of the meetings process, elections procedures, powers and duties, board meetings, committees, insurance requirements, rule making and enforcement process.

## DISCLAIMER AND REFERRAL TO DOCUMENTS:

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This handbook is designed to familiarize owners with the WSHOA, management, policies, and procedures. A more comprehensive reference to any item concerning White Hill Square can be found in the legal documents referenced above.

In the case of any conflict between this handbook and the legal documents, the legal documents shall control.

Rev 4/12/00

## **GUIDELINES / INTERPRETATION OF LEGAL DOCUMENTS**

As with many legal documents, some of the wording included in the WSHOA legal documents may not have been clearly written, and therefore may leave room for interpretation.

To guide the homeowner, several of the more common issues have been interpreted by the Board of Trustees, in an attempt to minimize confusion.

Although the intent is to interpret the guidelines to benefit the majority of homeowners to fit most situations, there are always special cases that may not have been anticipated. Therefore, the Board highly recommends that the homeowner contact the Board for an interpretation prior to taking making any changes or improvements to the property.

### **Common Property**

There are 7 landscaped entryways, 2 storm water retention ponds, and 390 pine trees within White Hill Square, for which the WSHOA has sole maintenance responsibility. Therefore no homeowner may alter, interfere with, or adversely influence any of this common property.

### **Satellite Dishes**

As the cost of small satellite dishes continue to decline and as usage continues to increase, the WSHOA Board has adopted guidelines with respect to satellite dish installations. Although Article IV, Section 5.2.7 specifically restricts the placement of satellite dishes on any lot, the Federal Communication Commission (FCC) adopted rules in August 1996, which permitted installation of satellite dishes that did not exceed 39” (1meter) in diameter. A fact sheet distributed by the FCC further outlined that many HOA restrictions surrounding the placement of these dishes would still be valid provided they did not impede reception or add unreasonable costs to the installation.

At the request of many homeowners, the Board has adopted several guidelines relating to the routine placement and installation allowed under the FCC rules:

### **Satellite Dish Mounted to the House:**

- 1) If mounted on the roof, to the greatest extent possible, the installation shall be on the rear portion of the roof so as not to be seen from the street and the highest point of the dish shall not exceed the highest point of the roof (as defined in Section 5.2.7)
- 2) Dishes must not extend beyond the plane of the house on any frontage which faces a street.
- 3) Dishes mounted on the side of a dwelling should be mounted directly to the structure and shall not extend beyond the front plane of the house.
- 4) No restriction for mounting to the rear of the house exists as long as the highest point of the dish does not exceed the highest point of the roof.

### **Satellite Dish Mounted on the Lot:**

- 1) If the dish is to be mounted on the lot, or to any pole or other structure on the lot (excluding the house-see above), it shall be restricted to the rear of the lot such that it cannot be seen from any point in the street in front of the house/lot.

The Board adopted these guidelines in order to comply with the FCC rules and to preserve the overall appearance of the neighborhood. In general, the intention of the guidelines is to keep the location of installed satellite dishes in as unobtrusive a location as possible. Homeowners are free to install dishes in accordance with these guidelines; however, each homeowner is encouraged to submit an installation plan to the Board for review and comment so as to avoid any violation of these guidelines.

### **Structures**

*Section 5.2.6 – “No temporary structures, trailers, shacks, barns, storage sheds, or other outbuildings shall be permitted on any lot”*

The intent of this Section is to provide an unobstructed view through the neighborhood. The Board’s interpretation is that any physical structure that is very opaque when viewed from a distance, and / or that substantially blocks the viewing enjoyment of other residences, is prohibited. The **typical** wooden play structures with substantially open sides (“sky forts” or “jungle gyms”) are not considered to fall under this classification, and therefore are not prohibited. However, if this same **typical** play structure were to have its sides enclosed, it could then be considered a violation since it would now be considered an outbuilding.

A **small** storage building erected in conjunction with an in-ground swimming pool, and used for the **sole purpose** of housing **only** the pool filter, pump, heater, equipment, and chemicals is permitted.

### **Fences**

*Section 5.2.8 No solid fences shall be permitted*

The intent of this Section is to provide an unobstructed view through the neighborhood. The Board’s interpretation is that any fence that obstructs a view from **any** angle, is a solid fence and therefore prohibited.

An example of a solid fence is a “shadow box” fence where objects behind the fence cannot be seen when looking at them through the fence at direct 90-degree angle to the fence.

## MANAGING AGENT

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Amity Associates is the WSHOA's managing agent responsible for guiding and assisting the homeowners and their Homeowners Association (HOA) with problems or questions, as well as carrying out the policies and decisions of the Board of Trustees. The Managing Agent also has the responsibility of the daily management and operation of the community and its facilities.

Amity Associates, is a professional firm specializing in homeowner and condominium management and have been engaged by the Board of Trustees to advise, assist and implement the decisions made by the Board. The following items are included in the management contract.

- Billing and collection of homeowner assessments
- Payment of operating expenses
- Accounting and financial reporting
- Printing and distribution of any notices
- Direction of association employees and contractors
- General maintenance
- Maintenance and supervision of insurance coverage's?
- Emergency maintenance
- Custodial care of books and records involving Association activities
- Handling resident requests
- Community coordination and communication
- Assisting the Board with budget planning

Please distinguish between the Managing Agent and the members of the Board of Trustees. Your Board of Trustees establishes policies and makes decisions which the Managing Agent implements on a day-to-day basis

Please call Amity & Associates with questions and comments regarding your community since they meet with the Board of Trustees on a regular basis, at which time the affairs of the Association are fully reviewed.

## **PURPOSE OF THE BOARD OF TRUSTEES**

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The Board of Trustees is the Governing Body of the Homeowners Association, responsible for the interpretation and adherence to the Code of Regulations and the Covenants, Conditions and Restrictions by each of the Associations members. Trustees are elected at the Annual Meeting for a 2-year term.

The members of the Board of Trustees serve for two years with two seats expiring in even years, and the other three seats expiring in the odd years. All members serve on the Board of Trustees on a strictly voluntary basis, for which there is no compensation for services rendered.

The members of the Board of Trustees, being duly appointed and / or elected, are recognized by the State of Ohio as officers of the WSHSOA Corporation and have the authority to enter into contractual obligations, carry out and enforce all provisions of the Declarations, Articles, and Code, and may assign such responsibilities as deemed appropriate to the Managing Agent.

### **BOARD OF TRUSTEES CHARTER:**

“The White Hill Square Homeowners Association Board Of Trustees mission is to serve the collective homeowners by upholding the Declarations, Articles, and Codes, and to support and facilitate any action that is wanted by the majority of the homeowners.”

### **SOME OF THE RESPONSIBILITIES OF YOUR BOARD OF TRUSTEES INCLUDE:**

- Establish and enforce the guidelines, interpretations, and the legal documents that govern the WSHSOA
- Supervise and prescribe the duties of the Managing Agent
- Approve the operating budget and all expenditures made by the Association
- Set the amount of the lot assessments (association dues)
- Maintain the common property
- Keep a complete record of corporate affairs and report to homeowners

## **DUTIES OF OFFICERS**

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### **PRESIDENT**

The President shall be the Chief Executive Officer of the Association and shall preside at meetings of the members of the Association, and all meetings of the Board of Trustees. Subject to the direction of the Board of Trustees, the President shall have general executive supervision over the business and affairs of the Association. He/she may execute all authorized deeds, contracts and other obligations of the Association and shall have such other authority and shall perform such other duties as may be determined by the Board of Trustees or otherwise provided for in the Declarations, Articles, or Codes.

### **VICE-PRESIDENT**

The Vice-president shall perform the duties of the President whenever the President is unable to and shall have such other authority, and perform such other duties as may be determined by the Board of Trustees.

### **SECRETARY**

The Secretary shall keep the minutes of all meetings of the Board of Trustees. He/she shall keep such books and records as may be required by the Board of Trustees and shall give notices of meetings to members of the Association and of the Board of Trustees as required by law, or by the By-Laws or otherwise, and shall perform such other duties as may be determined by the Board of Trustees.

### **TREASURER**

The Treasurer shall receive and have charge of all money, bills, notes and similar property belonging to the Association, and shall do with the same as may be directed by the Board of Trustees. He/she shall keep accurate financial accounts and hold the same open for the inspection and examination of the Trustees. He/she shall have the authority and shall perform such other duties as may be determined by the Board of Trustees.

### **MEMBER AT LARGE**

The Member at Large is a fifth person on the Board of Trustees that typically has the duties to be the committee chairperson.

## RESERVES

### *WHY DO WE HAVE THEM?*

The Homeowners Association is responsible for the maintenance, repair and replacement of the Common Areas which consist of 390 White Pine trees, 2 storm water retention basins including piping and head walls, and 7 landscaped entry ways.

The reserve account is the Association's way of setting aside money for future repairs and replacements to these Common Areas. Each year, a certain portion of your annual dues are set aside in a special interest bearing account in anticipation of these repair.

Your ability to sell your home can be influenced by the adequacy of reserves set aside by the Association. Primary lenders consider reserves for future needs a key part of a good financial policy because the reserves accumulated over time eliminate the need for homeowner assessments to cover maintenance, repair or replacement costs.

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## SALE OR RENTAL OF YOUR HOME

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When you decide to sell or to rent your home, you need to transfer, not only your property, but also The Declarations, Articles and Codes of Regulation. **Also, please contact the Managing Agent to arrange for the completion of forms regarding association dues.**

Once you sell, the new buyer becomes a member of the Association subject to the Declarations, Articles, and Codes.

If you lease or rent your home, your tenant must be familiar with the Declarations, Articles, and Codes of the Association in order for you to be protected against your tenant's inadvertent violation through ignorance. The owner, not the tenant, is held responsible to the Association for the tenant's behavior, or for any infractions against the WSHOA.

## ANNUAL DUES

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Payment of annual dues is essential to the maintenance of the Association. Fees are collected on an annual basis, and are due January 1st of each year. Homeowners will be invoiced for the annual dues in December of the prior year.

Annual dues are established annually during the budgeting process by the Board of Trustees.

## COLLECTION POLICY

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The following policy has been established by the Association to ensure collection of all dues not paid by the due date.

**First Notice:** Mailed January 30 to all homeowners that are thirty (30) days delinquent. In accordance with the Association's Declaration, a late charge of \$15.00 plus 1 1/2% per month will be charged to all delinquent accounts.

**Second Notice:** Mailed February 15 to all homeowners that are forty-five (45) days delinquent. This notice requests **immediate** and full payment of dues, late charges, and interest within ten (5) days from the date of the notice. Failure to pay within the 5 days will result in the Association initiating legal action against the homeowner, which will add additional costs.

**Final Notice:** Mailed February 20 by the WSHOA attorney to all homeowners that are 50 days past due. This notice will request full payment of dues, late charges, interest, and attorney's fees within ten (10) days from the date of the notice or a lien will be recorded against the homeowner's property with **no further notice**.

In all cases, interest charges continue to accrue until the Association has received payment in full.

**Lien:** When a lot owner is in default of payment of past due fees, and any other accrued fees for more than sixty (60) days, a lien will be prepared and recorded against the respective lot by the Association's attorney. The lot owner will be responsible for all legal fees and collection expenses, including the associated costs of placing and removing the lien.

**Foreclosure:** Any lien remaining open for more than thirty (30) days from the file date may result in the Association initiating foreclosure proceedings against the homeowner.

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## **SPECIAL ASSESSMENTS**

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Occasionally, the Association may have special needs for maintenance, repairs, or projects, which were unforeseeable during the budgeting process. If this occurs and if there are insufficient contingency funds in the operating budget or reserve fund to cover these expenses, the Board of Trustees has the authority to approve special assessments, in addition to your yearly fees, to cover such expenses.

Great care is given to avoid special assessments by carefully anticipating future repair and maintenance need and allocating sufficient reserve funding in the Associations' annual budget. In the unlikely event that a special assessment becomes necessary, homeowners will be fully informed. Your documents, explains this topic thoroughly and control of the circumstances in which special assessments may be made.

## **INSURANCE COVERAGE**

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Each WSHOA homeowner should have an individual homeowner insurance policy to cover all personal contents, carpeting and any changes and/or upgrades that have been made to the interior or exterior.

The Association carries insurance coverage on the common areas and easements and errors and omissions insurance coverage for the Board of Trustees.

## **PETS**

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Please be courteous to your neighbors when considering pets. Dogs, cats and other household pets are permitted at White Hill Square provided they are not kept for commercial purposes. Per the Declarations,

- All pet owners are responsible for cleaning up after their pets.
- No animal may be a nuisance by barking, howling, or making loud noises so as to disturb neighbor's peaceful enjoyment of their home.
- Dogs must be under leash control at all times.
- No pet houses, runs, kennels, or any other pet containment structures are permitted on any lot.

## **COMMITTEES**

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Since the WHS Board consists of only five homeowner representatives, generally there are more HOA activities than there is time available from the Board members. Therefore, when there are special activities that the Board cannot respond to, the Board will solicit assistance from the general membership of the HOA to serve on committees.

Any homeowner that may have a special activity that is in support of the HOA interests can also form committees. In this situation, the committee representatives would present their interest to the Board to receive the backing and sanction of the Board.

Attached is a listing of the current committees.

## **BLOCK REPRESENTATIVES**

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At times, there are certain activities or communications that the Board would like to present to the general membership, but since WSHOA consists of 367 homes, it is impossible to communicate to all members timely or cost effectively.

Therefore, 'Block Representatives' are located throughout the neighborhood to assist with the communications. Each Block Representative is responsible for 10-15 homes located in their immediate vicinity.

If you would like the most current listing of the Block Representatives, please contact Amity Associates.

## **NEIGHBORHOOD WATCH**

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Due to the efforts of several homeowners, WHS is designated as a 'Neighborhood Watch' area, which is an area so designated by the Union Township Police by means of signs throughout the neighborhood.

In effect, Neighborhood Watch means that each homeowner looks after the property of their fellow homeowners, and if anything of a suspicious nature is noticed, the observing neighbor will respond by calling the appropriate authorities. In addition, several homeowners have been designated as Neighborhood Watch representatives, where they will collect or disseminate information to their fellow neighbors and / or from the local authorities about any appropriate items of interest.

If you would like the most current listing of the Neighborhood Watch Representatives, please contact Amity Associates.

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## **COMPLAINT / REQUEST PROCEDURES**

Occasions may arise when homeowners have a specific item they wish to bring to the Board of Trustee's attention. Written documentation addressed to the Board's attention is necessary to ensure proper action is taken. The procedure for initiating a complaint or request to the Board of Trustees is as follows:

### **Complaint Procedure-**

1. Homeowners are encouraged to resolve issues with their neighbors.
2. If no resolution can be reached between the parties involved, place your complaint in writing, with steps you have taken toward a reasonable solution, and your suggested solution for the problem. Mail, fax, or email the complaint to:

**White Hill Square Homeowners Association  
C/O Amity Associates  
P. O. Box 747  
Mason, Ohio 45040-0747  
(P) 459-7100  
(F) 1-866-336-9835 (toll free)  
Email: AAI@CINCLRR.COM**

*The following steps will be taken as necessary to resolve the complaint:*

1. Complaint letter forwarded the Board of Trustees for review.
2. An initial letter sent to offending party, per Board direction. If there is no resolution...
3. A second letter will be sent.
4. If after these two letters, the problem or complaint is not resolved, recommendations will be made to alleviate the complaint. Recommendation may include pursuing legal remedies.

### **Request Procedures:**

1. To initiate a request to the Board of Trustees, state the request in writing and forward to Amity Associates, at the address, fax, or email indicated above.
2. Amity Associates will then forward your written request to the Board of Trustees.
3. If you wish to address the Board of Trustees at any Board of Trustee meeting please state your issue in writing and forward to Amity Associates. You will then be advised when the next board meeting will be so that you may address the Board.

*Attached is a Complaint / Request Form for your convenience.*

# COMPLAINT / REQUEST FORM

TO: WHITE HILL SQUARE HOMEOWNERS ASSOCIATION  
BOARD OF TRUSTEES

FROM: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

TELEPHONE NO: \_\_\_\_\_ DATE: \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

Specific request or complaint (Supply name and address of any other party involved)

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use attachment if additional space is needed)

Steps you have previously taken towards a solution: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your suggestions to solve this problem: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If legal remedies are required in this matter, would you be willing to testify in Court?  
YES / NO (Please initial if answer is yes).

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The following information to be supplied by the Board of Trustees:

1. Date Received \_\_\_\_\_ By: \_\_\_\_\_

2. Action Taken:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_  
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## **ARCHITECTURAL APPROVAL GUIDELINES**

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Although the Board of Trustees does not have the power to approve or disapprove any exterior installations or modifications made to your home or lot, it is strongly recommended that you contact Amity Associates prior to making any installations or modifications to prevent any potential violations against the legal documents.

The procedure for initiating architectural approval or request to the Board of Trustees is as follows:

### **Request Procedures:**

1. Using the attached form (or any other documentation that includes the same information requested on the attached form), describe the installation or modification and forward to Amity Associates, at the address, fax, or email indicated below. Attach detailed drawings or sketches.

**White Hill Square Homeowners Association  
C/O Amity Associates  
P. O. Box 747  
Mason, Ohio 45040-0747**

**(P) 459-7100  
(F) 1-866-336-9835 (toll free)  
Email: AAI@CINCLRR.COM**

2. Amity Associates will then forward your written request to the Board of Trustees.
3. The Board will review your information and advise of its approval, or of any concerns it may have. If there are issues the Board is concerned with, do not proceed with the project until there is a resolution.
4. If you wish to address the Board at any Board meeting, please contact Amity Associates. You will then be advised when the next board meeting will be so that you may address the Board.
5. Notify the Building Department, County Engineers or other county authorities responsible for authorizing and issuing any necessary building permits.

*Attached is an Architectural Approval Form for your convenience*

# ARCHITECTURAL REQUEST FORM

## WHITE HILL SQUARE IMPROVEMENT APPLICATION

### WHEN DO YOU FILE AN IMPROVEMENT APPLICATION?

An application form must be submitted for any constriction, modification or addition to the exterior of your building (home) or grounds. If in doubt about your particular project, contact Amity Associates, (513-459-7100).

**Return this form via mail, or fax (1-866-336-9835), to:  
Amity Associates, PO Box 747, Mason, Ohio 45040-0747**

### WHAT IS THE OBJECT OF THIS FORM?

The object of requiring an Improvement Application with the Board of Trustees or Modification Committee is two fold:

- To insure that your planned improvement conforms to the Association's Declaration, enhances the beauty of Community and in no way inconveniences your fellow owners.
- To enable the Association to determine what information and assistance it can give in order to expedite completion of your planned improvement.

NAME: \_\_\_\_\_ ADDRESS/LOT#: \_\_\_\_\_

DATE \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

OWNER: \_\_\_\_\_ RENTER: \_\_\_\_\_ LAND CONTRACT: \_\_\_\_\_

### TYPE AND NATURE OF REQUESTED IMPROVEMENT

COLOR: \_\_\_\_\_ LOCATION: \_\_\_\_\_

DIMENSIONS: \_\_\_\_\_ CONSTRUCTION MATERIAL: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

SUPPLIES: \_\_\_\_\_ APPROXIMATE COST: \_\_\_\_\_

*A scale drawing of all improvements must be submitted and attached to this application to show the exact location and dimensions*

I understand the rules concerning the proposed improvement. This improvement in no way encroaches on a neighbor's property or common ground (if applicable). I agree to abide by the rules established by the Association and will be solely liable for any upkeep required by the construction of this improvement.

I further agree to obtain all licenses and/or building permits and meet all legal requirement for building codes.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

### For Association Use:

Approved by: Yes \_\_\_\_\_ No \_\_\_\_\_

Signature of Committee/Board: \_\_\_\_\_

Special Details or Provisions for Approval: \_\_\_\_\_

# WHITE HILL SQUARE MAP

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## DIRECTORY OF KEY CONTACTS

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<b>Managing Agent</b>	Amity Associates 122 W. Main St Suite 205 Mason, Ohio 45040  Attn: Judy Channels Vic Channels	(O) 459-7100 (F) 1-866-336-9835  <a href="mailto:AAI@CINCLRR.COM">AAI@CINCLRR.COM</a>
<b>President</b>	Mark McCormick 8197 Fox Knoll Dr. West Chester, Ohio 45069	(H) 779-9154  <a href="mailto:MCCORMICK@COMPUSERVE.COM">MCCORMICK@COMPUSERVE.COM</a>
<b>Vice President</b>	Tim Nightingale 8162 Surrey Brook Pl. West Chester, Ohio 45069	(H) 777-7721  <a href="mailto:TIMWNINGTINGALE@YAHOO.COM">TIMWNINGTINGALE@YAHOO.COM</a>
<b>Secretary</b>	Dick Santel 8297 Polo Trail Place West Chester, Ohio 45069	(H) 759-4546  <a href="mailto:RSANTEL@CINCLRR.COM">RSANTEL@CINCLRR.COM</a>
<b>Treasurer</b>	Mary Eadie 8244 Fox Knoll Court West Chester, Ohio 45069	(H) 779-2493  <a href="mailto:MKEADIE@FUSE.NET">MKEADIE@FUSE.NET</a>
<b>Member At Large</b>	Martha Ostendarp 8313 Ashley Hall Ct. West Chester, Ohio 45069	(H) 759-5515  <a href="mailto:MOSTENDARP@ZOOMTOWN.COM">MOSTENDARP@ZOOMTOWN.COM</a>
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